



MISCELLANEOUS LICENSING SUB-COMMITTEE

AGENDA

DATE:	Wednesday, 16 September 2026
TIME:	10.00 am
VENUE:	Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor J Henderson (Chairman)	Councillor Davidson
Councillor Casey (Vice-Chairman)	Councillor Thompson
Councillor A Cossens	

Most Council meetings are open to the public and press. The space for the public and press will be made available on a first come first served basis. Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting. Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.

This meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for up to four years (the Council retains three full years of recordings and the relevant proportion of the current Municipal Year). The Council will seek to avoid/minimise footage of members of the public in attendance at, or participating in, the meeting. In addition, the Council is obliged by law to allow members of the public to take photographs, film, audio record and report on the proceedings at public meetings. The Council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

If you have any queries regarding webcasting or the recording of meetings by the public, please contact Katie Koppenaal kkoppenaal@tendringdc.gov.uk or Telephone on 01255 686585

DATE OF PUBLICATION: Tuesday, 8 September 2026

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 7 - 8)

To confirm and sign as a correct record, the minutes of the last meeting of the Sub-Committee, held on Monday, 22 June 2026.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 Exclusion of Press and Public

The Sub-Committee is requested to consider passing the following resolution:-

“That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of Agenda Items 5 to 9, on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A, as amended, by the Act.”

5 Exempt Minutes (Pages 9 - 16)

To confirm and sign as a correct record, the exempt minutes of the last meeting of the Sub-Committee, held on Monday, 22 June 2026.

6 Report of Assistant Director (Corporate Policy & Support) - B.1 - Review of a Hackney Carriage Driver and Vehicle Licence (Pages 17 - 40)

To enable the Sub-Committee to consider a review of a Hackney Carriage Driver and Vehicle Licence where the licence holder has failed to comply with a reasonable instruction given by an authorised Licensing Enforcement Officer.

7 Report of Corporate Director (Law & Governance) - B.2 - Application for the Grant of a Hackney Carriage/Private Hire Driver's Licence (Pages 41 - 48)

To present to Members the circumstances relating to an application submitted for the grant of a Hackney Carriage/Private Hire Driver Licence, and to seek the Sub-Committee's determination as to whether he is a fit and proper person to hold such a licence. The matter has been referred to the Sub-Committee following the endorsement of six penalty points on his DVLA driving licence for driving without insurance, which remained current at the time his application was submitted.

8 Report of Corporate Director (Law & Governance) - B.3 - Review of a Hackney Carriage/Private Hire Driver and Hackney Carriage Vehicle Licence (Pages 49 - 66)

To present to Members a request to review the Hackney Carriage/Private Hire Driver Licence and Hackney Carriage Vehicle Licence, and to seek the Sub-Committee's determination as to whether he remains a fit and proper person to continue to hold such licences.

9 Report of Corporate Director (Law & Governance) - B.4 - Review of a Hackney Carriage/Private Hire Driver Licence (Pages 67 - 84)

To present to Members a request to review the Hackney Carriage/Private Hire Driver Licence, and to seek the Sub-Committee's determination as to whether he remains a fit and proper person to continue to hold such licence.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Miscellaneous Licensing Sub-Committee is to be held in the at Time Not Specified on Date Not Specified.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the room and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.

This page is intentionally left blank

**MINUTES OF THE MEETING OF THE MISCELLANEOUS LICENSING SUB-COMMITTEE,
HELD ON MONDAY, 22ND JUNE, 2026 AT 10.30 AM
IN THE CONNAUGHT ROOM - TOWN HALL, STATION ROAD, CLACTON-ON-SEA,
CO15 1SE**

Present:	Councillors J Henderson (Chairman), Casey (Vice-Chairman), A Cossens and Davidson
In Attendance:	Sarah Opene (Litigation Lawyer), Michael Cook (Licensing Manager), Emma King (Licensing Officer), John Leonard (Temporary Licensing Enforcement Officer), Bethany Jones (Democratic Services Officer) and Katie Koppenaal (Democratic Services Officer)

1. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

There were no apologies for absence submitted nor substitutes appointed on this occasion.

NOTE: Councillor J Henderson (Chairman) requested that it be put on the record that she would like the Democratic Services Officer to send a letter on her behalf to Councillor Bradley Thompson to remind him that he should remain regular in his attendance and send his apologies for absence if he cannot make a meeting of the Sub-Committee.

2. MINUTES OF THE LAST MEETING

It was moved by Councillor A Cossens, seconded by Councillor Davidson and:-

RESOLVED that the minutes of the last meeting of the Sub-Committee, held on Monday, 27 April 2026 be approved as a correct record and be signed by the Chairman.

3. DECLARATIONS OF INTEREST

There were no Declarations of Interest on this occasion.

4. EXCLUSION OF PRESS AND PUBLIC

It was moved by Councillor A Cossens, seconded by Councillor Davidson and unanimously:-

RESOLVED that, under the Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the consideration of Agenda Items 5 to 8, on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A, as amended, of the Act.

5. EXEMPT MINUTES

It was moved by Councillor A Cossens, seconded by Councillor Davidson and:-

RESOLVED that the Exempt Minutes of the last meeting of the Sub-Committee, held on Monday, 27 April 2026 be approved as a correct record and be signed by the Chairman.

6. **REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) -
B.1 - APPLICATION FOR THE RENEWAL OF A HACKNEY CARRIAGE/PRIVATE
HIRE DRIVER'S LICENCE**

RESOLVED that the individual's Hackney Carriage/Private Hire Driver Licence be granted for 3 years with 6 Enforcement Penalty Points to last the full 3 years, subject to a satisfactory medical test being provided to the Licensing Team.

7. **REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) -
B.2 - REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVER LICENCE AND
HACKNEY CARRIAGE VEHICLE LICENCE**

RESOLVED that the individual's Hackney Carriage/Private Hire Driver Licence be suspended for one month with the option to either appeal the decision within 21 days of the meeting to the Magistrates' Court or to have the suspension start immediately. Also, that the individual's Hackney Carriage/Private Hire Driver Licence would be endorsed with 9 Enforcement Penalty Points.

8. **REPORT OF THE ASSISTANT DIRECTOR (CORPORATE POLICY & SUPPORT) -
B.3 - REQUEST TO UPHOLD DECISION TO REVOKE HACKNEY
CARRIAGE/PRIVATE HIRE DRIVER LICENCE**

RESOLVED that the individual's Hackney Carriage/Private Hire Driver Licence be revoked.

The meeting was declared closed at 11.57 am

Chairman

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank